



Barkhausen Waterfowl Preserve

West Shores Interpretive Center

The **West Shores Interpretive Center** located at the Barkhausen Waterfowl Preserve, has been providing environmental education programs for area schools since 1980. Located just north of Green Bay off Highway 41/141, the facility offers a natural setting with 9 miles of hiking/cross country skiing trails, an Interpretive Center, and outside study areas. Please use the following information to reserve an enjoyable and educational outing to the West Shores Interpretive Center.



We begin to take reservations twice a year for programs at Barkhausen Waterfowl Preserve:

- On **May 1st** (or the first working day following) we begin to take reservations for **Fall classes**.
- On the **Last Tuesday of August** we begin to take reservations for **Winter, Spring and Maple Syrup classes**.

Fees

To help cover costs of materials and equipment, fees are charged to participating students, but not for teachers, teaching assistants, and parent chaperones. Payment is due the day of the trip, unless other arrangements have been made.

Payment Policy

The fee structure for educational programming at Barkhausen is as follows:

PROGRAM LENGTH	PER STUDENT FEE
Half-Day Program (1 – two hour program)	\$2.00 per student Minimum fee of \$50.00
Full-Day Program (2 – two hour programs)	\$4.00 per student Minimum fee of \$100.00
Maple Syrup Program (1– two hour program)	\$2.00 per student Minimum fee of \$50.00

Note: These fees are for students only. Chaperones will not be charged. Payment will be based on the number of students that were originally scheduled, not attendance on that day, unless number changes are made prior.

Reservations

Reservations will continue to be accepted on a first-come/first-serve basis. Reservations will only be accepted beginning on the dates listed below. Naturalist-led programs are NOT available Fridays.



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Reservation Days for

	Autumn Programs	Winter Programs	Spring Programs	Maple Syrup
All Schools	May 1	Last Tuesday of August		

Note: If the 1st falls on a weekend or holiday, Reservation Day will be the first working day following.

The phone number to call on Reservation Days is (920) 434-2824. Phone lines open at 8:00 AM on Reservation Day.

Please have the following information available when making your reservations:

- Arrival & departure times (morning & full-day sessions start at 9:00AM or later – groups should not arrive on site prior to this time)
- Program(s) in which you wish to participate
- Number of students, grade level(s), contact person, school phone and address
- Special needs (equipment, lunch facilities, handicapped access, etc.)

Class Sizes

Class sizes are limited.

- 25 students/ half day program
- 50 students/ full day program
- 50 students/ Maple Syrup program

Program Preparation

Classroom discussion with your students is recommended before partaking in the program. To assist you a program outline containing the subject areas particular to your session is available upon request. Please inform students that although the field trip will be fun, it is also a learning experience and they are expected to show the Naturalist the same courtesy and respect that they show their classroom teacher.

Parent Aids

If you wish to bring several interested parents along as chaperones or assistants, please remind them to dress appropriately, as they will be expected to assist the students in the field.

Lunch

Bag lunches and beverages are recommended for classes participating in full-day sessions. Classes coming for half-day programs are welcome to use the facilities if you wish to eat lunch at the Interpretive Center. In addition to inside facilities an outdoor picnic area is available to Spring and Autumn Programs. Winter Programs will have a fireplace and roasting sticks available upon request for hot dogs and marshmallows. Hot water can be provided for hot chocolate. Lunches should be placed in boxes with the school name clearly marked on the



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outside. Teachers are responsible for lunch period supervision. Students should be reminded that there is no gum, candy, snacks, etc. allowed except at lunchtime.

Note: In efforts to be green, please try and limit your plastic waste.

Damaged Equipment

Schools will be billed for any equipment lost or damaged as a result of abuse or misuse by their students. This does not include normal wear or accidental loss or breakage.

Weather Policy

Our programs are designed for an outdoor experience and indoor programs will not be substituted. Programs will take place regardless of weather and groups should dress accordingly. Bring rain gear, since most rain conditions are not enough to cancel hikes. In case of severe weather including thunderstorms, lightning, tornado warnings, wind advisories, dangerous wind chills and school closings due to snow emergencies, etc., groups can cancel without penalty. The West Shores Interpretive Center also reserves the right to cancel due to severe weather, including the above conditions observed or reported at the park.

Note: Cancellations may be subject to a cancellation fee.

Thank you!
Barkhausen Waterfowl Preserve



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